



**ALABAMA STATE BOARD OF  
VETERINARY MEDICAL EXAMINERS  
8100 SEATON PLACE – SUITE A  
MONTGOMERY AL 36116  
334/395-5112  
334/395-5117 (fax)**



### **APPLICANTS FOR VETERINARY MEDICAL LICENSE**

All applicants for license to practice veterinary medicine and surgery in Alabama must be graduates of an AVMA approved school or college of veterinary medicine.

Applicants must take and pass the National Board Examination and the Clinical Competency Test or the North American Veterinary Licensing Examination (NAVLE). Passing raw score for the examination in Alabama is **425**. Alabama uses a Converted Score of **70**.\*

\*If the NBE and CCT or the NAVLE were taken in another state, applicant's scores must be reported to the Alabama State Board Office through the Veterinary Information Verifying Agency (VIVA), 380 W. 22<sup>nd</sup> Street, Suite 101, Kansas City, MO 64108 or call Toll Free (877) 698-8482 for more information regarding score transfer. AAVSB Website is [www.aavsb.org](http://www.aavsb.org).

### **APPLICATIONS FOR STATE BOARD EXAMINATION WILL ONLY BE PROCESSED AFTER RECEIPT OF PASSING SCORE REPORTS FROM VIVA**

The Alabama State Board Written Jurisprudence Examination will be provided as an open book exam and sent to you by email in Adobe Format to be completed electronically once your application file is complete. If you do not have online access for electronic completion of the exam, please contact the Board Office at (334) 262-8068 for an alternate format.

Applicants must have verification of current status and letters of good standing of all licenses held in other states forwarded to the Board. If verification can be obtained by electronic means, please indicate this on application and we will pull from the online source. Letters must be received prior to taking the State Board Examination(s). Reference letters may be required by request of the Board.

### **ALABAMA LAW DOES NOT RECIPROCATATE WITH ANY STATE.**

Effective August 1, 1997, applicants may apply for a temporary license to work under supervision of a licensed veterinarian. Applicants should contact the Board office for more details regarding the issue of temporary licenses. Applicants interested in Alabama license should correspond in writing to the Board office.

FOR THE ALABAMA STATE BOARD  
OF VETERINARY MEDICAL EXAMINERS

*Tammy S. Cargile*

Tammy S. Cargile  
Executive Director



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VETERINARY MEDICAL EXAMINERS**  
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ATTACH  
2  
PHOTO's  
HERE

### APPLICATION FOR EXAMINATION

Name:		
Social Security #:		Date of Birth:
Mailing Address:		
City:		State: Zip:
Phone:	Fax:	Cell:
Email address:		
Work Address:		
City:		State: Zip:
Graduate of:		Year:
I hereby swear that the information given above and following is true and that I desire examination for a license to practice veterinary medicine and surgery in Alabama;		
I give the following references and their addresses in regard to the above statement:		
<b>VETERINARY REFERENCES/ADDRESSES</b>		
1.		
2.		
3.		
Legal Signature:		Date:

**APPLICATION & EXAMINATION FEE IS \$250.00 (Fees Non-Refundable)**

Check or Money Order Payable to:  
**Alabama State Board of Veterinary Medical Examiners or ASBVME.**

**THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE APPLICANT**

1. Are you licensed to practice in any other State or County? Yes  No  If Yes, list them and give date license was granted.

**(FORWARD LICENSE VERIFICATIONS TO THE ALABAMA BOARD)**

2. Has any license or authorization to practice veterinary medicine and surgery, or to perform federal, state, county or municipal regulatory work ever been revoked, suspended or disciplined in any manner? Yes  No  If Yes, give details

3. Have you ever been charged with or convicted of a crime or pleaded nolo contendere or non vult to a criminal or civil charge? Yes  No  If Yes, give details

4. Have you ever had to surrender your DEA Registration Number or had any adverse dealings with the Drug Enforcement Agency? Yes  No  If Yes, give details

5. Have you ever been treated for, voluntarily or involuntarily, for alcohol, substance abuse or other wellness issue? Yes  No  If Yes, give details

6. Are you presently engaged in any type of veterinary endeavor, either as a principal or as an assistant? Yes  No  If Yes, give details

7. **Indicate whether you are a citizen of the U.S.** Yes  No   
If yes, and foreign born, attach proof of citizenship. If no, indicate your status with U.S. Immigration and attach a copy of your current Visa or Work Permit.

8. I have received, read and understand the provisions of the Alabama Veterinary Practice Act and its Administrative Code. Yes  No

**(Copy of Act and Rules available at Board Website [www.asbvme.alabama.gov](http://www.asbvme.alabama.gov))**

9. I am eligible and wish to take the State Board Written Examination. Yes  No

10. I authorize correspondence and examination scores by electronic transmission. Yes  No

Legal Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CERTIFICATE OF VETERINARY MEDICAL EDUCATION**

This certificate must be properly filled out and signed by the Dean or Dean of Academic Affairs of the veterinary school from which the applicant was or is expected to be graduated.

*(A certified copy of your Diploma is acceptable in lieu of this form.)*

Graduates from foreign schools must present an original diploma and an AVMA ECFVG certificate at the time of application with certified translations if necessary.

Applicants who have attended more than one veterinary college must furnish a transcript of their work from each college with seal affixed.

It is hereby certified that \_\_\_\_\_ (Name) of \_\_\_\_\_ (Address) matriculated in veterinary medicine at \_\_\_\_\_ (College) in \_\_\_\_\_ (Year). He or she received/or anticipates receiving from this institution a diploma conferring on him or her, the Degree of Doctor of Veterinary medicine on \_\_\_\_\_ (Month/Day), \_\_\_\_\_ (Year).

\_\_\_\_\_  
DEAN OR DEAN OF ACADEMIC AFFAIRS SIGNATURE

\_\_\_\_\_  
DATE COMPLETED

\_\_\_\_\_  
SCHOOL/COLLEGE OF VETERINARY MEDICINE

**SEAL**

\_\_\_\_\_  
SCHOOL/COLLEGE MAILING ADDRESS

Please complete and return to:

**ALABAMA STATE BOARD OF  
VETERINARY MEDICAL EXAMINERS  
8100 SEATON PLACE – SUITE A  
MONTGOMERY AL 36116**



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**VETERINARY LICENSE VERIFICATION REQUEST AND AUTHORIZATION:**

Name: \_\_\_\_\_ License #: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

I authorize the release of information to the Alabama State Board of Veterinary Medical Examiners in regards to the status and standing of my license to practice veterinary medicine and/or surgery in the State of \_\_\_\_\_.

**Applicant**  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**STATE VETERINARY BOARD VERIFICATION:**

Applicant License Number: \_\_\_\_\_ Date Issued: \_\_\_\_\_

Qualifications for license in year of issue (i.e., exams, experience, etc.):

Current License Status (i.e., active, inactive, lapsed, etc.):

- |                              |                             |                              |
|------------------------------|-----------------------------|------------------------------|
| Disciplinary Action?         | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| Current Disciplinary Action? | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| Pending Disciplinary Action? | <input type="checkbox"/> No | <input type="checkbox"/> Yes |

If yes to any disciplinary action, you will find attached a certified copy of the Findings of Fact, Conclusions of Law, and/or Final Order, or the charges of a pending case.

**Board Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Executive Officer

**Board Seal**

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**MAKE COPIES AS NEEDED AND MAIL DIRECT TO STATE BOARD WHERE LICENSE IS OR WAS HELD!**

**THIS SECTION MUST BE COMPLETED BEFORE YOUR APPLICATION WILL BE PROCESSED**

**ALABAMA BOARD OF VETERINARY MEDICAL EXAMINERS  
DECLARATION OF CITIZENSHIP AND LAWFUL PRESENCE OF AN  
ALIEN FOR PUBLIC BENEFITS AND LICENSING/PERMITTING PROGRAMS**

Title IV of the federal Personal Responsibility and Work Opportunity Reconciliation Act of 1996, 8 U.S.C. § 1621, provides that, with certain exceptions, only United States citizens, United States non-citizen nationals, non-exempt "qualified aliens" (and sometimes only particular categories of qualified aliens), nonimmigrants, and certain aliens paroled into the United States are eligible to receive covered state or local public benefits.

With certain exceptions, Ala. Code §31-13-1, *et. seq.*, prohibits aliens unlawfully present in the U.S. from receiving state or local benefits. Every U.S. Citizen applying for a state or local public benefit must sign a declaration of Citizenship, and the lawful presence of an alien in the U.S. must be verified by the Federal Government.

Ala Code §31-13-1, *et. seq.*, also requires every individual applying for a permit or license to demonstrate his/her U.S. citizenship or if the applicant is an alien, he/she must demonstrate his/her lawful presence in the United States.

**Directions: This form must be completed and submitted by individuals applying for licenses or permits.**

**SECTION I – APPLICANT INFORMATION**

**NAME:** \_\_\_\_\_  
(Print or Type) (Last) (First) (M.I.)

**DATE OF BIRTH:** \_\_\_\_\_

**SECTION II – U. S. CITIZENSHIP OR NATIONAL STATUS**

Are you a citizen of the United States (check one) \_\_\_\_\_ Yes \_\_\_\_\_ No

If you answered **YES**: (1) Provide an original (only in person at agency office) or legible copy of document from attached List A or other document that demonstrates U.S. citizenship or nationality and (2) Complete Section IV.

If you answered **NO**: Complete Sections III and IV.

Name of document provided: \_\_\_\_\_

**SECTION III – ALIEN STATUS**

Are you an alien lawfully present in the United States? \_\_\_\_\_ Yes \_\_\_\_\_ No

If you answered **YES**: (1) Provide an original (only in person at the agency office) or legible copy of the front and back (if any) of a document from attached List B or other document that demonstrates lawful presence in the United States. (2) Complete Section IV. Information from the documentation provided will be used to verify lawful presence through the United States Government.

If you answer **NO**: Complete Section IV.

Name of document provided: \_\_\_\_\_

**SECTION IV - DECLARATION**

I declare under penalty of perjury under the laws of the State of Alabama that the answers and evidence I provided are true and correct to the best of my knowledge.

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
DATE

## **PROOF OF CITIZENSHIP**

Code of Alabama 1975, Section 31-13-29(g)

From Act 2012-491

- (1) A driver's license or nondriver's identification card issued by the Alabama Department of Public Safety or the equivalent governmental agency of another state within the United States, provided that the governmental agency of another state within the United States requires proof of lawful presence in the United States as a condition of issuance of the driver's license or nondriver's identification card.
- (2) A birth certificate indicating birth in the United States or one of its territories.
- (3) Pertinent pages of a United States valid or expired passport identifying the person and the person's passport number, or the person's United States passport.
- (4) United States naturalization documents of the number of the certificate of naturalization.
- (5) Other documents or methods of proof of United States citizenship issued by the federal government pursuant to the Immigration and Nationality Act of 1952, as amended.
- (6) Bureau of Indian Affairs card number, tribal treaty card number, or tribal enrollment number.
- (7) A consular report of birth abroad of a citizen of the United States of America.
- (8) A certificate of citizenship issued by the United States Citizenship and Immigration Services.
- (9) A certification of report of birth issued by the United States Department of State.
- (10) An American Indian card, with KIC classification, issued by the United States Department of Homeland Security.
- (11) Final adoption decree showing the person's name and United States birthplace.
- (12) An official United States military record of service showing the applicant's place of birth in the United States.
- (13) An extract from a United States hospital record of birth created at the time of the person's birth indicating the place of birth in the United States.
- (14) AL-verity.
- (15) A valid Uniformed Services Privileges and Identification Card.
- (16) Any other form of identification that the Alabama Department of Revenue Authorizes, through an administrative rule promulgated pursuant to the Alabama Administrative Procedure Act, to be used to demonstrate or confirm a person's United States citizenship or lawful presence in the United States, provided that the identification requires proof of lawful presence in the United States as a condition of issuance.

**PROOF LAWFUL PRESENCE OF NON-CITIZEN**

Code of Alabama 1975, Section 31-13-3-(10)

- (1.) A valid, unexpired Alabama driver's license.
- (2.) A valid, unexpired Alabama nondriver's identification card.
- (3.) A valid tribal enrollment card or other form of tribal identification document bearing a photograph or other biometric identifier, if issued by an entity that requires proof of lawful presence in the United States before issuance.
- (4.) Any valid United States federal or state government issued identification document bearing a photograph or other biometric identifier, if issued by an entity that requires proof of lawful presence in the United States before issuance.
- (5.) A foreign passport with an unexpired United States Visa and a corresponding stamp or notation by the United States Department of Homeland Security indicating the bearer's admission to the United States.
- (6.) A foreign passport issued by a visa waiver country with the corresponding entry stamp and unexpired duration of stay annotation or an I-94W form by the United States Department of Homeland Security indicating the bearer's admission to the United States.